

Ph.D REGISTRATION

CHECK-LIST FOR DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION AFTER THE DOCTORAL COMMITTEE

1. Consent and proforma from the research supervisor (original) in the prescribed format available in the website
2. Facility Certificate from the concerned Research Centre (original)
3. Synopsis
4. NOC from the employer (if Part-time) (original) – stating whether permanent or not and the date on which he/she joined service
5. Undertaking from candidate stating that 3 years leave without allowance would be taken for research (if Full-time and employed) .
6. Community/Caste Certificate (if SC/ST)
7. Marks for PG -55% and above (relaxations as applicable) Attested copies of marklists and certificates.
8. Candidates from other Universities have to produce attested copies of Eligibility Certificates issued from the University of Kerala. **Applications without Eligibility certificate will be summarily rejected.**
9. Attested copies of qualifications claimed (PhD Entrance test, UGC –JRF –NET, M.Phil, other fellowships)
10. Experience Certificate showing years of permanent service be furnished by College teachers/Scientists claiming exemption from Entrance test (Original). College teachers shall submit proof granting approval as teachers of this University, on demand.
11. Title and Syllabus for Course Work approved by the Doctoral Committee.
12. Registration Fee of Rs.520/- (if DD Rs.530/-) to be remitted before 15/01/2019 –Receipt to be enclosed. (Remittance slip from University cash counter to be furnished after submitting DDs at the cash counter)
13. Those who come under category II (2) mentioned in the Notification shall submit copies of two research papers published in recognized journals of the subject concerned approved by the Chairman (PG) Board of Studies concerned, along with the application form
14. Those who intend to do PhD research in interdisciplinary areas shall submit eligibility certificate/certificate from the Dean/Research Director concerned to prove that they are eligible to be granted registration in the subject in which PhD registration is sought.
15. Official address to be furnished by the candidates who are employed , in the relevant column provided in the application form
16. Those who have registered earlier should apply for cancellation of earlier registration and such details are to be mentioned in the application form.
17. The copies of certificates submitted are to be attested by Gazatted Officers and if self attested originals are to be produced for further verification.

18. Whenever human subjects are involved in research, the clearance of Institution/University level Ethics Committee is to be obtained. Those who need University Level Ethics Committee Clearance shall submit application in Ph..D various purpose form along with 5 hard copies of the online application form for clearance of Ethics Committee duly endorsed by the guide and the Chairman, Doctoral Committee to the Registrar within a month from the date of Doctoral Committee meeting. The applicants can get more details from the Guides/HoDs concerned.

Sd/-

REGISTRAR